

# THE FREDERICK RAY TRUST

Registered Charity Number: 200204

Mrs M Newton  
Clerk to the Trustees

42 Gainsborough Rise  
Bedford  
MK41 7PR

Telephone: 07736 466965  
Email: [frederick.ray@outlook.com](mailto:frederick.ray@outlook.com)

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The Frederick Ray Trust provides housing for older single people or couples who are in need of housing, are capable of independent living and who are or have been inhabitants of Rural Kempston, Stagsden or Bedford.

This completed form is to be returned to the Clerk to the Trustees as above.

Applicants are advised that failure to disclose any relevant information may prejudice their application. Misleading or inaccurate information may lead to your appointment being set aside at some time in the future and you having to leave the almshouse.

**Data Protection Statement:** *It is part of the Trustees' responsibilities to ensure that applicants for almshouses are suitably qualified under the terms of the charity's governing document. Trustees, therefore, need to investigate the personal circumstances of applicants. The Charity complies with the regulations for data security under the General Data Protection Regulations (GDPR). The data we collect has been classified as Sensitive Data under Article 9 of GDPR. We have strong procedures and policies in place to protect the collection and storage of this data. The personal data supplied on this form and other information relating to an almshouse appointment or your care management will be held on file. Some details may be checked with relevant organisations since the charity reserves the right to investigate and verify what you write in this form, but no details will be disclosed for any inappropriate purpose. You may have access to your personal information on request.*

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## Application Form

### Section 1 – About You

	Applicant 1	Applicant 2
Title (Mr/Mrs/Ms)		
Forenames		
Surname		
Address		

Telephone Number		
Mobile Number		
Email Address		
Length of time at this address		
Date of Birth		
Marital Status		
National Insurance Number		
Past or Present Occupation		
Do you own a car?		
Do you have any pets?	If yes, please give details:	
References	Name and addresses of two referees, these must be people who have known you for more than two years (other than family):	
Next of Kin	Please provide details of your current Next of Kin including name, address, telephone number and relationship:	
Are they able to assist in case of illness or emergency?	YES/NO	YES/NO

## Section 2 – About your present home

Do you, or your spouse/partner, own your present accommodation?	YES/NO
If YES, what is the present estimated value of the property?	
Please give a very simple description of the property that you own:	
What are your intentions regarding this property if you are offered an Almshouse?	
How much mortgage is outstanding on this property.	
If you, or your spouse, have ever owned the property where you current live, in what circumstances did you cease to be the owner?	
If you do not own the property where you currently live, who does own this property? Please give name and address:	
Is this person related to you in any way?	YES/NO
If YES, what is the relationship?	
If your current property is rented, how much do you pay in rent?	
If you own property other than the one in which you live, please give details. This should include property owned abroad as well as in the UK.	
Why do you wish to leave your present accommodation?	

### Section 3 – Your Income

To enable the trustees to assess your application, please provide the following information. Please answer all questions. Enter 'NIL' where appropriate.

<b>AMOUNT PER WEEK</b>		
	<b>Applicant 1</b>	<b>Applicant 2</b>
<b>Pensions</b> <ol style="list-style-type: none"> <li>1. State retirement pension</li> <li>2. Pension paid by a past employer</li> <li>3. Private pension</li> <li>4. Widow's or Widower's pension</li> <li>5. Any other pension</li> </ol>		
<b>Allowances</b> <ol style="list-style-type: none"> <li>1. Attendance Allowance</li> <li>2. Mobility Allowance</li> <li>3. Invalid Care Allowance</li> <li>4. Severe Disablement Allowance</li> <li>5. Disability Living Allowance</li> </ol>		
<b>Benefits</b> <ol style="list-style-type: none"> <li>1. Incapacity Benefit</li> <li>2. Income Support</li> <li>3. Pension Credit</li> <li>4. Universal Credit</li> <li>5. Housing Benefit</li> <li>6. Council Tax Benefit</li> <li>7. Any other benefits</li> </ol>		
<b>Other Income</b> <ol style="list-style-type: none"> <li>1. Employment (wages/salary)</li> <li>2. Annuities</li> <li>3. Bank Deposit Account</li> <li>4. Building Society Account</li> <li>5. Investment</li> <li>6. Renting property or land that you own</li> <li>7. Grants from a charity</li> <li>8. Financial assistance from a relative/friend</li> <li>9. From a trust fund</li> <li>10. Any other income – please give details</li> </ol>		

## Section 4 – Savings & Capital

	AMOUNT	
	Applicant 1	Applicant 2
Bank Accounts		
Post Office Accounts		
Building Society Accounts		
National Savings Certificates		
Premium Bonds		
Redundancy Payment (in last 12 months)		
Cash (this includes any cash held at home)		
Any other capital held on your behalf by a family member		
Any other capital (please give details)		
Stocks/shares/unit trusts. Please give current value or state name of companies, and number stocks/shares held on a separate sheet of paper		

## Section 5 – Borrowing

Do you have any loans or other debts outstanding? If so, please provide details.

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## Section 6 – Criminal Convictions

Our governing instrument states that residents should be of good character and so we need to ask if you have any criminal convictions. A conviction will not automatically exclude you from being considered as an applicant but the Trustees need to be fully aware of your circumstances. Do you have any criminal convictions? If 'YES', please provide details:

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## Section 7 – Health & Social Factors

It is essential that Beneficiaries of the Frederick Ray Trust are able to live independently, with the help of family and social services, if necessary. Please give details of any illnesses suffered in the last two years and details of any long term medical conditions and medication.

Are there any other health or social factors that you would wish the trustees to take into consideration when assessing your application?

## Section 8 – Declaration

I have read the charity's Conditions of Entry and believe that I am eligible to apply to live in one of the charity's almshouses.

I declare that the information given in this application is correct and complete to the best of my knowledge and belief. **I understand that the Trustees would be entitled to terminate any appointment to an almshouse dwelling I may be given as a result of this application, if my answers in this application form are untrue, or misleading in any respect (for example, due to omitting or misstating relevant facts).**

I have read this application form carefully and the Frederick Ray Trust Residents' Handbook and agree to abide by it (them) should I be appointed to an almshouse.

I accept that if I am appointed as a resident I shall be a beneficiary of the charity and not a tenant. Any weekly sum I pay will be a maintenance contribution and not a rent.

I confirm that I am able to look after myself and to live independently, with the assistance of family and social services if necessary.

I consent to the charity holding personal and sensitive data relating to me and my personal circumstances in accordance with the General Data Protection Regulations (GDPR).

I understand that I have the right to request access to the information that is held by the Charity relating to my data. I understand that I have the right to decline to provide information requested within this form.

The charity is obliged to check the immigration status of prospective residents and will need to see proof of identity such as passport or driving licence.

I agree that the charity may contact me by: (Please tick as appropriate.) If you do not tick any boxes, we will not contact you regarding this application.

email

post

telephone

text message

	Applicant 1	Applicant 2
Signature		
Print Name in capital letters		
Date		

Do you wish this application form to be held on file for future vacancies?

YES/NO

Please return your completed application to: Mrs M Newton, 42 Gainsborough Rise, Bedford, MK41 7PR.  
Scanned copies by email to [frederick.ray@outlook.com](mailto:frederick.ray@outlook.com) will be accepted.